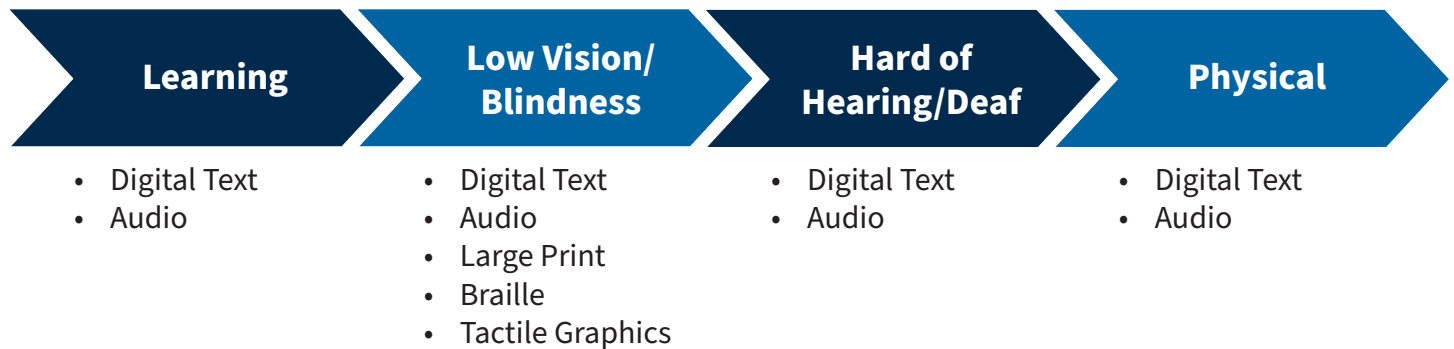


Accessible Educational Materials (AEM)

Process

- I. Determine the learner's need
- II. Select the accessible format(s) needed.
- III. Acquire materials in the accessible format(s) needed.
- IV. Provide supports needed for learners to effectively use accessible format(s).

Customary Solutions



Format

Digital Text/Audio

Search Bookshare (www.bookshare.org) or Learning Ally (www.learningally.org).

- If the book is available, download it to the device for use.
- If the book is not available: Search the NIMAC (www.nimac.us) and the Louis Database (<https://louis.aph.org/#/>).
 - If located, request acquisition by Bookshare (<https://www.bookshare.org/bookRequest>) or email Learning Ally (custserv@LearningAlly.org).
 - If not located, contact the publisher directly to request accessible files, or ask permission of the publisher to copy and convert. Contact Oklahoma ABLE Tech for assistance (www.okabletech.org).

Large Print/Braille

- Call or email the Accessible Instructional Materials (AIM) Center (<https://www.olbph.org/AIM>) or Liberty Braille (<https://libertybraille.com/>) for information on how to request large print materials, braille textbooks, or other specialized instructional materials.
- If considering a Braille Ready Format (BRF), contact ABLE Tech (www.okabletech.org) for a trial loan of a refreshable braille display.
- For an extended loan, contact the AIM Center (<https://www.olbph.org/AIM>).

Tactile Graphics

- Call or email the AIM Center (<https://www.olbph.org/AIM>) for assistance.
- For those who have the technology to produce tactile graphics, use American Printing House's (APH) Tactile Graphic Image Library (<https://imagelibrary.aph.org/portals/aphb/>).

Support

For additional information or support, contact Oklahoma ABLE Tech and/or review the materials on the National Center on Accessible Educational Materials website or the ABLE Tech Accessible Educational Materials webpage.

For in-depth technical assistance, review the AEM-TA document (www.okabletech.org/wp-content/uploads/2022/06/2022-AEM-TA-Doc_FINAL-08.08.22-Updated-with-SWADA.pdf) and/or call Dr. Joshua Hawkins from Oklahoma ABLE Tech at 405-744-7609.